

USS SLATER TOUR GUIDE APPLICATION

Name: _____

Current Address: _____

Phone: _____ E-mail _____

References

1. _____
Name Phone

_____ Email (optional) Organization/Title

2. _____
Name Phone

_____ Email (optional) Organization/Title

PLEASE MARK THE TIMES YOU ARE AVAILABLE TO WORK:

Open for tours Wednesday – Sunday 1000 – 1600.

**Open on Mon/Tues for special events, regularly closed*

MON TUE WED THURS FRI SAT SUN

0930-1330 _____

1330-1730 _____

Overnights _____

Will availability ever change? When? _____ Are

you available to participate in the Overnight Camping Program (this requires sleeping on board the ship, typically Friday or Saturday)?

PLEASE ANSWER THE FOLLOWING QUESTIONS

1. Why do you want to be an intern on the USS SLATER?
2. Do you believe being an intern on the USS SLATER will enhance your future career plans? If so, how?
3. Describe any previous public speaking and /or teaching experience you have.
4. Describe yourself in three words.
5. Have you ever been arrested or convicted of a misdemeanor or felony? If yes, please explain.
6. Are you willing to submit to a background check? Yes___ No___

Emergency Information:

These answers do not affect hiring decision

In case of an accident or emergency, whom should we notify?

Name

Phone

Relationship

If unable to speak, is there any critical health information medical personnel should know? (allergies/medications/etc.)

BEFORE SUBMITTING THIS APPLICATION:

Please keep in mind USS SLATER is a World War II destroyer escort, which predates both the Americans with Disabilities Act and the Occupational Safety and Health Administration. As such, it is essential that you are able to climb steep ladders and navigate through small compartments with overhead obstacles. It is also imperative that you are able to lead groups of all ages safely through the ship in the allotted time. Finally, be advised that tour guides will wear Navy-style clothing (blue chambray shirts, denim bellbottoms or jeans, and appropriate shoes and hat). Some or all of these articles may be made available to you from the ship's stores. Guides should have no visible tattoos or body piercings, with the exception of earrings. The dress code is strictly enforced. Now, if this paragraph did not make you rethink working with us:

PLEASE RETURN COMPLETED APPLICATIONS & CURRENT RESUME TO:

Shanna Schuster
USS SLATER
PO Box 1926
Albany, NY 12201-1926
Phone: (518)431-1943
Email: Schuster@ussslater.org

USS SLATER DE 766 Destroyer Escort Historical Museum Code of Conduct

In order to create a high standard of professionalism aboard USS SLATER, we ask all our interns to adhere to the following guidelines. This will create a proper atmosphere for our visitors so that SLATER is a credit to Albany, the U.S. Navy, and Coast Guard that she represents.

1. All tour guides are required to undergo instruction before being qualified to give tours aboard ship. Attending annual pre-season refresher instruction is also required.
2. All volunteers & employees are required to adhere to the USS SLATER Safety Manual. Make safety your "Number One" priority when working near and aboard the ship.
3. All interns and volunteers, upon arrival, must report to their designated coordinator for assignment and or instructions.
4. All tour guides are required to dress appropriately while working aboard the ship. Traditional Navy-style work uniform - a light blue chambray shirt (will be provided for you) and blue jeans/dungarees - is authorized, or a suitable combination of white, navy blue, or khaki. Navy blue or khaki sweaters or jackets, if needed, are appropriate. The regular Navy white hat, or Navy blue baseball cap is proper headgear. "Proper uniform" is mandatory.
5. If you cannot be present on your scheduled day, please notify a staff member beforehand or as soon as you know that you will be absent. If you know you will be unable to come in on a scheduled day, you are expected to get your shift covered. Please be considerate of your shipmates.
6. A high standard of personal conduct is required around visitors. "Salty talk" a.k.a. foul language, is not welcome and will not be tolerated. Remember that if it were not for the paying visitors, there would be no ship on which to work.